Procurement & Commercial

Pre-Qualification Questionnaire (PQQ) Attachment

# FW Services - Cleaning – SSE - Multisite 0427

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| **Procurement Overview** |
| Pre-Qualification Questionnaire:  FW Services - Cleaning - Multisite 0427 (PQQ) |
| **Scope of Work** |
| This scope of services is for the provision of Cleaning & Hygiene Services at several SSE locations in England, Scotland, Wales, Northern Ireland. This consists of 20 Facilities Managed sites and 30+ Distribution depots within the SSE estate.  The scope will comprise of Core and Optional services which include but no limited to:   * Office Cleaning * Hygiene Services incl bathroom. * Window cleaning (Internal & External) * Upholstery and carpet cleaning * Kitchen Deep Clean * External areas |
| **Anticipated Project / Contract Duration:** |
| The initial contract term will be for five years with the option to extend the agreement for two additional twelve-month periods. |
| **Proposed Strategy:** |
| SSE is seeking to appoint one or more suppliers who have the necessary capacity, capability, knowledge, and expertise to deliver a high quality and fully managed cleaning & hygiene service at listed each of the sites.  SSE have a small number of remote sites and due to the logistical challenges surrounding these sites, will remain under local management and control and will not be included in this tender event.  SSE’s preference is to award to one Supplier however, the requirement is subdivided into a series of Lots (See below), reflecting SSE organisational structure. The make-up of these Lots may vary over time reflecting operational changes.  **Facilities Management** Scotland  England, Wales and Northern Ireland  **SSE Distribution**  Scotland SHEPD – North Caledonia  South Caledonia  Highlands & Islands  England SEPD  Wessex  Ridgeway  Thames Valley  South East  South  Tenderers are invited to bid for one, several or all Lots. Tenderers may not bid for individual sites within any of the Lots. |
| **Proposed Form of Contract** |
| Terms and Conditions will be SSE Supply of Services.  Any resultant Agreement entered into shall be governed under English law. |
| **Contract / Framework Agreement** |
| The intention of the Authority is to make an Agreement between the Authority and the successful Supplier(s). The following are Parties to the Agreement SSE Services Plc, Southern Electric Power Distribution plc and Scottish Hydro Electric Power Distribution. The Framework Agreement may also be called off by other SSE group affiliates. |